Set up a new till

Pair a tablet or PC to your store with a one-time code, so it downloads your menu and staff.

For Owners, installers · **Takes** 2 minutes

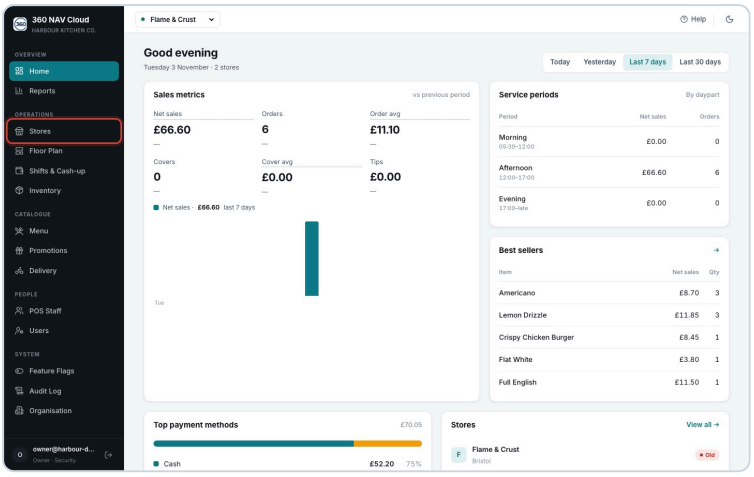
Watch the video
360navtech.com/pos/help/v/pair-a-till

Before you start

Install the 360 NAV POS app on the device (Windows, Android or iPad), or open it in the browser. You need an owner or manager login for the dashboard.

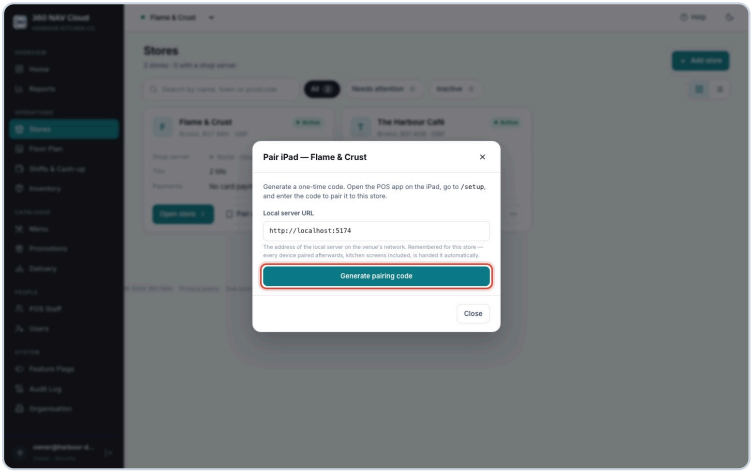
Steps

1. **Open Stores in the dashboard.**

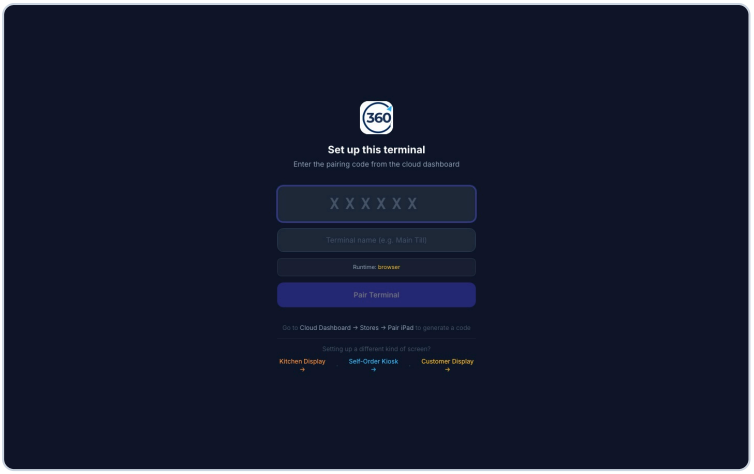


2. **Click Pair a device** on the store the till belongs to.

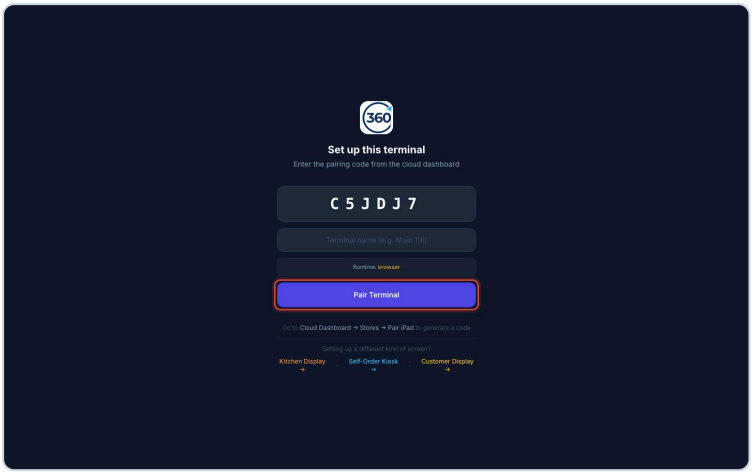
3. **Generate a pairing code.** The first time, also type your shop server address if you have one. The code works once and expires after a few minutes.



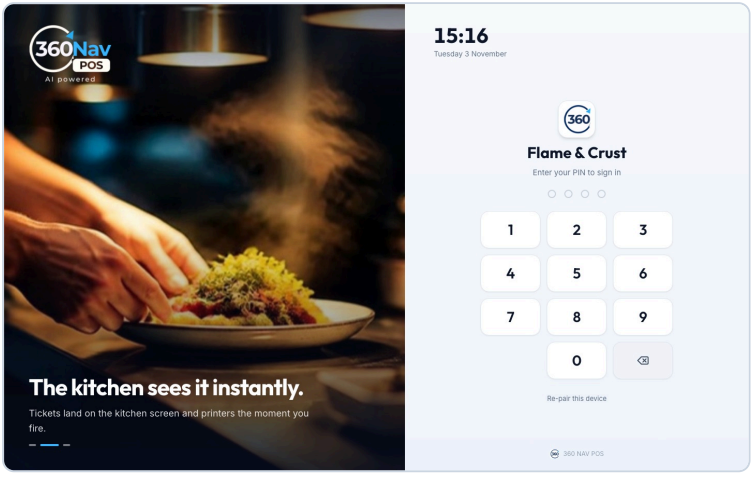
4 **Open the app on the till.** It shows **Set up this terminal**.



5 **Type the code and tap Pair Terminal.**



6 **Sign in.** The till downloads your menu and staff. Staff sign in with their PIN.



Tips

- The same **Pair a device** code sets up kitchen screens and customer displays too.
- To move a till to another store, tap **Re-pair this device** on its sign-in screen.