Print shelf labels

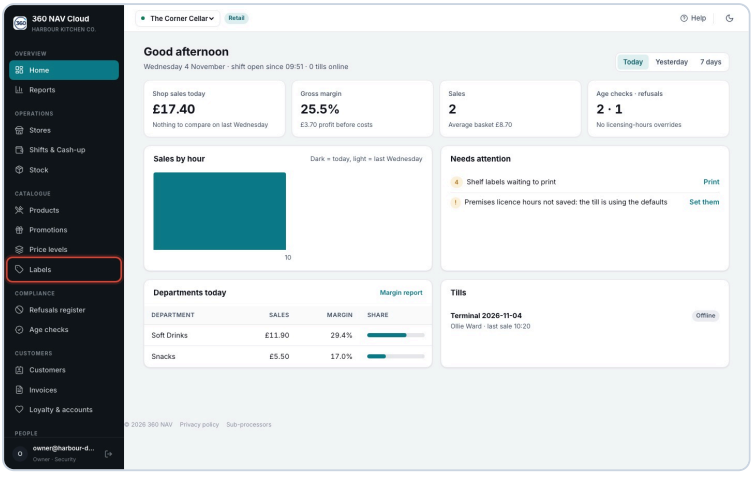
Print the labels that changed, or a whole department, on a label printer or A4 sheets.

For Managers, shop staff · **Takes** 1 minute

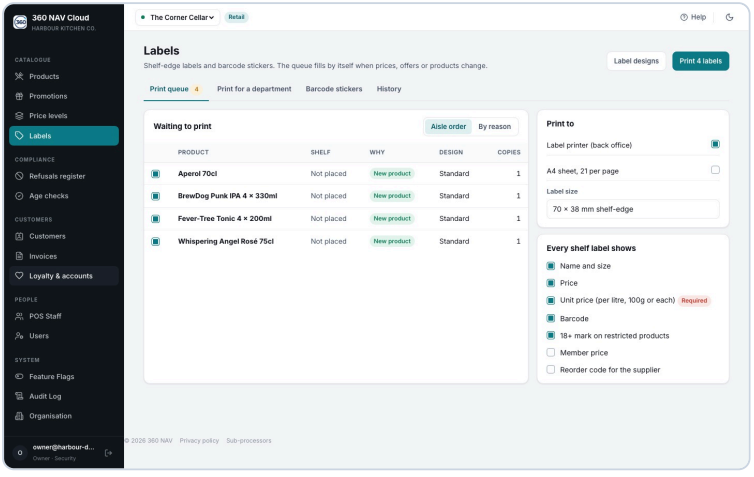
Watch the video
360navtech.com/pos/help/v/retail-print-labels

Steps

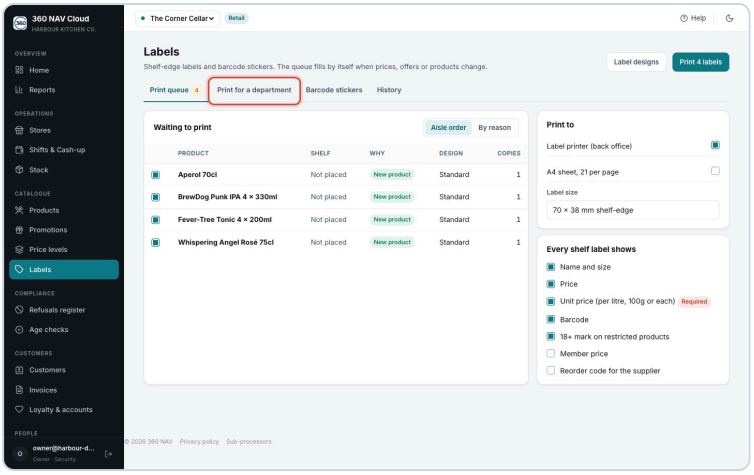
1. **Open Labels.** The **Print queue** fills by itself when a price changes, an offer starts, a product is added or something is reduced to clear.

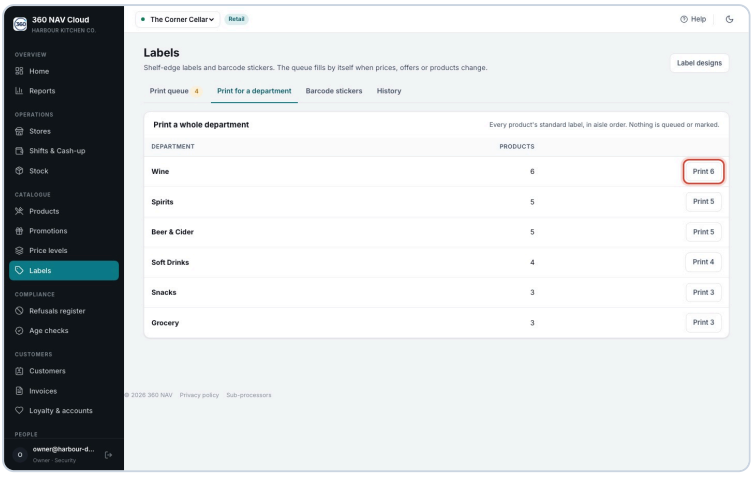


2. **Set up your labels.** Choose the printer (label printer or A4 sheet of 21), the label size, and what each label shows: name and size, price, unit price, barcode, 18+ mark, member price, reorder code.



3. **Print a whole department.** Open **Print for a department** and click **Print** next to it. Labels come out in aisle order.





Tips

- **Barcode stickers** prints barcodes for products that don't have one.
- **History** shows what was printed and when.